

General Relief (GR) Program Guide (PG) Letter #58

February 17, 2010

Subject	SOCIAL SECURITY NUMBER (SSN) VERIFICATION CODE REVISION ON THE MEDI-CAL ELIGIBILITY DATA SYSTEM (MEDS), UPDATES TO COUNTY MEDICAL SERVICES (CMS) LIENS AND SYSTEMS TO ASSIST IN FRAUD PREVENTION
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Effective Date	Upon receipt
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References	County Policy
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Purpose	<p>The purpose of this Letter is to provide updated:</p> <ul style="list-style-type: none">• codes for SSN validation on MEDS• instructions for CMS Liens; and• information on systems to assist in fraud prevention.
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Background	<p>MEDS captures SSN information and validates that number through Social Security. A code of 'J' used to signify a verified SSN.</p>
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A CMS Lien must be on file for CMS eligibility, even for GR recipients who receive CMS benefits through the GR Program.

The County Mainframe had the PI01 screen to check for recorded GR Liens and the RR01 screens to check on Revenue and Recovery information.

Changes	<p>The Department of Health Care Services (DHCS) changed the SSN verification process. The codes also changed as a result of the process change. A previously validated SSN will now show the code of W instead of A, B, C, D, J, K, L, and M.</p>
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Once a completed, recordable CMS Lien is on file, there is no need to complete a new lien at recertification or re-application.

The PI01 and RR01 screens are now obsolete and are no longer in use. As a result, workers will now review the Recorder's intranet system to view recorded liens. Also, overpayment information will need to be requested from Revenue & Recovery using the manual process.

**SSN
Verification**

Until further notice, a MEDS clearance which shows that the SSN is verified with a 'W' verification code is valid verification of the SSN.

CMS Liens

Workers must review the imaged documents in DoRes and the CMS IT system to ensure that a completed, recordable Lien is on file. If there is a lien on file, then workers do not need to complete another one at recertification or re-application.

**GR Lien
Clearance**

In order to ensure that the GR Lien has been recorded, or to see if a GR Lien already exists, workers will need to clear the Assessor/Recorder/County Clerk intranet system.

**Revenue &
Recovery**

The information on the RR01 screens (RR01, RR41, RR61, and FD13) is now maintained on microfiche/archived at Revenue & Recovery. Any inquiries into Revenue & Recovery accounts must be completed using form 11-102.

Forms Impact

No impact.

**Automation
Impact**

No impact.

**Quality
Assurance
Impact**

Effective with the March 2010 review month, Quality Assurance will cite with the appropriate error any case that does not follow the requirements of this Letter.

**Summary of
Changes**

The table below shows the changes to the GRPG.

Section	Changes
<u>90-100.10</u>	Updated SSN verification code from MEDS for a verified SSN.
<u>90-170.6</u>	<ul style="list-style-type: none">• Removed Revenue & Recovery screens.• Revised Lien clearance information to show new system.
<u>90-250.7</u>	Updated instructions for CMS Liens.
<u>90-600.6</u>	Updated instructions for communication with Revenue & Recovery when GR case re-opens.

**Manager
Approval**

ORIGINAL SIGNED BY:

Janya Bowman, Assistant Deputy Director
Health and County Programs
Strategic Planning and Operational Support

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